



## COMHAIRLE CONTAE AN CHLÁIR CLARE COUNTY COUNCIL

### ASSISTANCE UNDER THE ARTS ACT GRANT SCHEME 2011 APPLICATION FORM

#### LIOSTA SEICEÁLA DON IARRATAS APPLICATION CHECK LIST

- A full description of the proposed activity
- Details of what this grant aid will be used specifically for
- An estimate of the income and expenditure for the project
- An up to date statement of accounts if available
- A CV and samples of work if applying under the Artists' Support Section
- Proof of citing Clare County Council support in publicity if previously supported e.g. logos on posters etc.

**Closing date: 4pm, 25<sup>th</sup> February 2011 - For all activities taking place in 2011**

Applications should be returned to:

**The Arts Office, County Library HQ,, Mill Road, Ennis, County Clare.**

Tel: 065 6846267 Fax: 065 6842462

[arts@clarelibrary.ie](mailto:arts@clarelibrary.ie) [www.clarelibrary.ie/arts.htm](http://www.clarelibrary.ie/arts.htm)

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*For official use only:*

Application reference No:	Category	Date Received

### APPLICATION GUIDELINES

**Please read the accompanying guidelines for the scheme carefully to see if your project is eligible for assistance under this scheme.**

1. Assistance is for "the arts" as defined in the Arts Act 2003. Arts means any creative or interpretative expression (whether traditional or contemporary) in whatever form, and includes, in particular, visual arts, theatre, literature, music, dance, opera, film, circus and architecture, and includes any medium when used for those purposes.

2. The term 'artist' is used to denote anyone engaged in artistic expression e.g. musicians, dancers, writers etc.
3. There are 4 categories of support under which an application will be assessed.
  - **Artist Support** – Support for individual artists / artists projects
  - **Organisational Support** – Support for arts organisations general activities
  - **Traditional Arts** – Support specifically relating to the traditional arts e.g. music & dance
  - **Events & Projects Assistance** – Support for once off or key events in the county

The Arts Office reserves the right to assess any application in the category deemed to be most suitable.

4. Assistance shall be given only in respect of activity which when held would stimulate public interest in the arts, provide knowledge, appreciation and practice of the arts or improve the standard of the arts in Clare.
5. Applicants can apply under the Arts Act Scheme or the Irish Language Grant Scheme – not both. Schools should contact the County Arts Office prior to making an application to check to see if their proposal can be accommodated through the Arts Education Schemes.
6. No assistance is available for artists exhibiting at the Foyer of the Riches of Clare Museum in Ennis or the Gallery at the Devalera Library in Ennis. No assistance is available for the provision of art classes. **Charity events and activities are not eligible for assistance.**
7. The artist, organiser or organisation must be Clare based and be able to provide a proven track record / professional qualifications of working in the arts.
8. The maximum grant in respect of any award shall be €1000. Applicants must state explicitly how much money they are seeking or their application will be void.
9. Payment of a grant will be in respect of specific activities and not towards the payment of former debts.
10. Apart from the foregoing, applications shall furnish such further particulars or information as the Council may deem necessary to consider the application.
11. These guidelines may, at any time, be reviewed by the Council but such reviews shall not prejudice applications received before these reviews.
12. It is understood that if an application is successful that the organiser or organisation will credit Clare County Council on all publications and or media interviews. Failure to credit Clare County Council may jeopardise future applications.
13. Applications for assistance should be addressed to the: Arts Officer, County Library Headquarters, Mill Road, Ennis, Co. Clare.
14. The closing date for the 2011 Assistance under the Arts Act Applications is February 25<sup>th</sup>, 2011. No late applications will be accommodated.

**GENERAL INFORMATION**

(To be completed by all applicants)

1. **Name of Applicant:** \_\_\_\_\_
2. **Name of Contact Person:** \_\_\_\_\_
3. **Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. **Phone Number:** \_\_\_\_\_
5. **Email:** \_\_\_\_\_
- 6a. **How many members in the organisation (if relevant)** \_\_\_\_\_
- 6b. **State whether the organisation is** *(Please tick)*  
Commercial  Non-Profit Making
7. **State whether you engage in professional or amateur activities.** *(Please tick)*  
Professional  Semi-Professional  Amateur
8. **Category (Please tick which section you are applying under)**  
(The Arts Office reserves the right to assess any application in the category deemed to be most suitable)  
Artist Support  Events & Projects Assistance   
Traditional Arts (Traditional Music, Dance etc.)  Organisational Support
9. **State the amount of money you are seeking:** \_\_\_\_\_
10. **State if grants or other assistance from any other source have been received or sought for the event/activity.**  
Yes  No   
**If yes please state amounts sought/received and from whom.**  
\_\_\_\_\_

**SPECIFIC INFORMATION REQUIRED**

(Please complete only those questions which are relevant to your particular application)

1. Art Form (E.g. Music, Drama,): \_\_\_\_\_

2. State the aspect of your activities for which you are seeking assistance:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. If relevant, state when and where this activity will take place

\_\_\_\_\_

4. If relevant, state how many people will participate in this activity

\_\_\_\_\_

5. If relevant, anticipate audience numbers

\_\_\_\_\_

**DECLARATION**

- I declare that the foregoing information is correct.
- I am aware of the Council's guidelines for the Assistance under the Arts Act Scheme and I attach the necessary documents.
- I understand that it is a necessary stipulation of this application that, if successful, I must return a receipts and payments account when the project / initiative is completed and that Clare County Council must be credited as assisting with this project / initiative.
- I understand that no payment will normally be made until a receipts and payments account is received as well as proof of crediting Clare County Council for assistance received.

**Sínithe**  
**Signed:** \_\_\_\_\_

**Dáta**  
**Date:** \_\_\_\_\_

**Please include any additional information you wish to submit**